



## Exceptional Property Management

Re: 2019/2020 Annual and Budget Meetings

Dear Mr. Nozick;

It is that time of year when we prepare for the 2019/2020 Annual and Budget Meetings for Victoria Square Condominium Association, Inc.

According to your Association Documents the Annual and Budget meetings shall be held no later than 13 months after the last preceding Annual and Budget meeting. With that in mind, below are the proposed schedules for your Association:

Annual	Thursday March 12, 2020	6:00 pm	CCM
Budget Workshop	Thursday, September 19, 2019	6:00 pm	CCM
Budget	Thursday, October 24, 2019	6:00 pm	CCM

Please confirm these dates by returning this letter or via email by July 29, 2019.

If there are conflicts with the schedule, please contact your Property Manager for alternate dates. \*Once the dates are confirmed they will be locked in and there may be an office expense incurred for meeting date changes.

If you have any questions or concerns, please feel free to contact me directly.

*Scott Tartaglia*  
Operations Manager

Approved by:

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President, Victoria Square Condominium Association, Inc..